SJGS AFTER SCHOOL CARE PROGRAM

The SJGS After School Care Program provides a safe and structured environment for children that reflect and support the school's mission to educate hearts and minds in the Holy Cross tradition, making God known, loved, and served.

After School Care will be provided every school day beginning August 18, 2026, from 3:00 - 5:30 pm. After School Care will also be available on early dismissal days from 1:30 - 5:30 pm. (October 7 and 8; November 13; February 11, 12, and 25)

REGISTRATION & COST

Families wishing to use After School Care must pay a one-time per family registration fee of $30 (charged through FACTS), and complete a required registration form (LINK HERE) in order to begin using After School Care.

- Families will be charged for After School Care hourly **per child**.
  - After care from 3:00 - 4:30 pm costs $7.50
  - After care from 4:30 - 5:30 pm costs an additional $7.50
  - There will be a $1/minute late fee charge for pick up after 5:30 pm.
  - On early dismissal days, After care from 1:30-3:00 costs $7.50

- Families will be charged the registration fee and weekly costs through the FACTS payment system monthly **per child.**

WEEKLY SIGN-UP PROCESS

Weekly signup will be online at the St. Joseph Grade School Website under the "Parents" tab **(**LINK TO PAGE HERE**).**

- Students **must** be signed up for After School Care by the Friday of the week before.
- **There will be no drop-in care.**

DAILY ROUTINE

The After School Care staff will provide routine and structure to promote the physical, academic, spiritual, and social-emotional development of our students. The daily After School Care schedule will include the following components:

- Check-in
- Opening prayer
- Snack (provided by SJGS)
- Outside Play
- Homework Support
- Enrichment Activity

Please note that **students will not be permitted to use personal devices such as cell phones or smart watches during after school care.** Computer usage related to homework assignments may be approved as needed. Parents wishing to communicate with their children during after school care must reach out to the director.

STUDENT BEHAVIOR EXPECTATIONS

During After School Care, all children are expected to follow our SJGS D.O.O.R. virtues: diligence, obedience, offering time and talent, respect, and reverence and to comply with procedural expectations set by the After Care Director and staff and as listed in the SJGS Parent/Student Handbook. In order to maintain a safe and positive environment, we ask that you please review these expectations with your child:

1. Be respectful to other students, supervisors, and staff members.
2. Stay in assigned areas; ask permission of staff to go to any other space.
3. Keep hands, feet, inappropriate comments, and objects to yourself.
4. Bring your school planners and all assigned work to After Care every day.

Consequences for students who show a lack of respect or obedience during After School Care may include reflection pages, restorative actions, parent meetings, referral to school administration, or a break from attending After School Care.

PICKUP POLICY

Parents or designated adult Pickup Person should come to Door 2 on Hill Street to pick up their children. Parents may be asked to provide identification.

- Children must be picked up by 5:30 pm.
- Late fees will apply ($1 per minute after 5:30) and be billed through FACTS
- For the safety of your child, he/she will only be released to the parents or designated pickup person listed on the registration form.
- Should another adult be picking up your child, please send a written note/email notification to the director at abrooks@stjosephgradeschool.com.