



216 North Hill Street • South Bend, IN 46617 • 574-234-0451 • [www.stjosephgradeschool.com](http://www.stjosephgradeschool.com)

Mrs. Melissa Green | Principal • Mrs. Rachel Schroeder | Assistant Principal

## TUITION & FEES

Saint Joseph Grade School tuition rates for the 2024-2025 school year are as follows:

|                                 |                          |
|---------------------------------|--------------------------|
| <b>Standard Rate</b>            | <b>\$8,400/per child</b> |
| <b>Parishioner/Teacher Rate</b> | <b>\$7,400/per child</b> |

Tuition is billed through the FACTS payment management system. In May, families will receive an email with a link to create a tuition payment plan through FACTS. Several payment schedule options are available. Families will also be billed separately throughout the year via FACTS for incidental expenses such as fees for sports or extracurricular activities.

### ***“You Can Lend a Hand” Fundraiser***

Each year, SJGS participates in the diocesan-wide “You Can Lend a Hand” coupon sale. Each family will be billed \$30 in FACTS in March, with an opportunity to sell coupon books to recoup this fee if desired.

## SCHOLARSHIPS & FINANCIAL ASSISTANCE

We encourage families to apply for the scholarships and financial assistance below by submitting the first two pages of their 2023 Federal 1040 tax forms. Forms and any questions may be directed to Mrs. Carolyn Gibbs at [cgibbs@stjoeparish.com](mailto:cgibbs@stjoeparish.com) (574-234-3134, ext. 119) or dropped off at the Ackles Parish Center: 711 E. Colfax Ave., South Bend, IN. **Tax forms are due on or before Friday, April 19, 2024.**

### ***Indiana School Choice & SGO Scholarships***

Many students qualify for Indiana School Choice Scholarships or Scholarship Granting Organization Scholarships (SGOs), which can greatly reduce tuition for families. There are three requirements to receive the Choice Scholarship:

- 1) The student must reside in the state of Indiana.
- 2) The student must be between the ages of 5 and 22 as of October 1;
- 3) The household in which the student lives must meet the annual household income limit.

A summary of the Choice Scholarship Program Eligibility Requirements, with income guidelines, is attached. The amount of the Indiana School Choice is based on the school corporation of the student’s residence. The 2024-25 estimated awards are as follows:

|                   |         |              |         |
|-------------------|---------|--------------|---------|
| <b>South Bend</b> | \$7,168 | <b>PHM</b>   | \$6,213 |
| <b>Mishawaka</b>  | \$6,884 | <b>Union</b> | \$6,365 |

### ***SJGS Tuition Assistance***

SJGS is able to provide a limited amount of tuition assistance to families in need. This aid is funded by proceeds to the SJGS Excellence Fund and associated fundraisers such as the annual “For the Kids” Golf Benefit. We are grateful to Saint Joseph Parish and School families and friends for their generosity in supporting this cause!



*Educating hearts and minds in the  
Holy Cross tradition since 1854*





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## 2024-2025 TUITION AND FINANCIAL ASSISTANCE FAQ

### HOW DO I APPLY FOR THE INDIANA SCHOOL CHOICE SCHOLARSHIP (VOUCHER)?

The choice school (Saint Joseph) is required to make the application to the state on the student's behalf. The application process requires that the first two pages of the 2023 Federal Form 1040 be provided to the school to substantiate the household income and residence of the student. Please email the tax return to [cgibbs@stjoeparish.com](mailto:cgibbs@stjoeparish.com) or drop the forms off at the parish office at the Ackles Center. Once the application has been submitted and approved by the state, there are documents that require parent/guardian signature to finish the scholarship process. These documents will be sent via email (from [agreements@stjoeparish.com](mailto:agreements@stjoeparish.com)) and can be electronically signed. If you wish to sign the documents in person please contact Carolyn Gibbs at the email above and we can arrange a time to sign the required documents.

### IS THE APPLICATION PROCESS DIFFERENT FOR PARENTS WHO ARE DIVORCED, SEPARATED, ETC.?

In certain circumstances, additional information may be required to substantiate the total household income and the residence of the student. After submitting the 1040 tax form, additional documents will be emailed to you for completion, if required.

### DO I NEED TO APPLY FOR THE SCHOOL CHOICE SCHOLARSHIP (VOUCHER) EVERY YEAR?

Yes, the School Choice Scholarship must be applied for each year and the tax return from the previous calendar year is required. This is a state requirement.

### WHAT ASSISTANCE IS AVAILABLE IF I DON'T QUALIFY FOR SCHOOL CHOICE?

There is a limited amount of funding available for families that do not qualify for the School Choice Scholarship. To apply for this assistance, please email your 2023 Federal Form 1040 tax return to Carolyn Gibbs ([cgibbs@stjoeparish.com](mailto:cgibbs@stjoeparish.com)) along with a short explanation of any circumstances that may be helpful to understand as the pastor reviews the requests for financial assistance.

### HOW DO I SET UP A TUITION PAYMENT PLAN?

In late May, parents will receive an email from FACTS asking to set up a tuition payment plan. Indiana School Choice Scholarship awards and any other financial assistance will be included in your payment plan upon receipt of your tax return and state approval. It is important that you send your information to the parish as soon as possible. Information returned after the April 19, 2024, deadline will be updated upon receipt of the required documentation and state approval. Please reach out to Mrs. Gibbs if you are unable to meet this deadline.



## Choice Scholarship Program Eligibility Requirements 2024-2025 School Year

In accordance with IC 20-51 and IAC 512 (4), to be eligible to receive a Choice Scholarship award, a student must satisfy each of the following requirements:

- The student must have legal settlement in Indiana;
- The student must be at least five (5) years of age and less than 22 years of age on or before October 1 of the school year;
- The student must be a member of a household with an annual income of not more than 400% of the amount required for the individual to qualify for the federal free or reduced price lunch program.

| Choice Income Guidelines |   |
|--------------------------|---|
| Household Size           | 400% of Free/Reduced Price Lunch Eligibility Annual Household Income Limit <sup>1</sup> |
| 1                        | \$111,444.00  |
| 2                        | \$151,256.00  |
| 3                        | \$191,068.00  |
| 4                        | \$230,880.00  |
| 5                        | \$270,692.00  |
| 6                        | \$310,504.00  |
| 7                        | \$350,316.00  |
| 8                        | \$390,128.00  |
| 9                        | \$429,940.00  |
| 10                       | \$469,752.00  |

<sup>1</sup>Add \$39,812 for each additional family member.