

(Run on School Letterhead)  
**FIELD TRIP PERMISSION AND RELEASE**

**FIELD TRIP INFORMATION:**

Class/Grade Level: \_\_\_\_\_ Destination of Field Trip: \_\_\_\_\_

Purpose of Field Trip: \_\_\_\_\_

Date/Approx. Time of Departure: \_\_\_\_\_

Date/Approx. Time of Return: \_\_\_\_\_ Mode of Transport: \_\_\_\_\_

Overnight Accommodations (if applicable): \_\_\_\_\_

Additional Information: \_\_\_\_\_

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(Please detach and return portion below to the school office):

**\*PARENT/GUARDIAN PERMISSION AND RELEASE:**

Parent/Guardian Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Student Name \_\_\_\_\_ Student Age \_\_\_\_\_ Student Grade \_\_\_\_\_

**Check one of the following two options and fill in the blanks:**

\_\_\_\_\_ Yes. I have received the Field Trip Information concerning the field trip to \_\_\_\_\_  
(fill in Destination) on \_\_\_\_\_ (fill in Date), and request that the school allow my child to  
accompany the class/grade on the field trip.

\_\_\_\_\_ No. I have received the Field Trip Information concerning the field trip to \_\_\_\_\_  
(fill in Destination) on \_\_\_\_\_ (fill in Date), and DO NOT request that the school allow  
my child to participate in the field trip. (Although you have checked "no," you should still sign  
the form below).

In consideration of the aforementioned student, my child, being allowed to participate in this activity, I, on behalf of myself, my child and my child's other parent/guardian, hereby acknowledge recognition that such an activity may expose my child to risks and hazards not ordinarily encountered in school. Further, on behalf of myself, my child, and my child's other parent/guardian, I hereby release the above named School and the Diocese of Fort Wayne-South Bend, Inc. to the fullest extent permitted by law from any and all claims, judgments and liability of every kind for any injury and damage of any kind, whether personal or property, that we or any one of us may suffer or incur due to my child's participation in the activity, regardless of whether the injury or damage is attributable to the fault of parties other than the School or Diocese or attributable to the fault of the School or Diocese.

I have instructed my child to follow the rules of conduct as directed by the school.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\* A new form must be completed for **each** trip.